

NOTICE OF MEETING

JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

Thursday, 30th June, 2016, 7.30 pm – PALACE SUITE, ALEXANDRA
PALACE, ALEXANDRA PALACE WAY, WOOD GREEN, LONDON N22.

Advisory Committee Nominated Members of:

Alexandra Residents Association
Bounds Green and District Residents Association
Muswell Hill and Fortis Green Association
Palace Gates Residents Association
Palace View Residents Association
The Rookfield Association
Three Avenues Residents Association
Warner Estate Residents Association

Jane Hutchinson
Ken Ranson
Duncan Neill
Kevin Stanfield
Elizabeth Richardson
David Frith
Jason Beazley
Jim Jenks

Advisory Committee Appointed Members:

Alexandra Ward
Bounds Green Ward
Fortis Green Ward
Hornsey Ward
Muswell Hill Ward
Noel Park Ward
Council-wide Member
Council-wide Member

Councillor James Patterson
Councillor Clare Bull
Councillor Viv Ross
Councillor Adam Jogee
Councillor Mark Blake
Councillor Stephen Mann
Councillor Stuart McNamara
Councillor Charles Wright

Consultative Committee Nominated Members:

Alexandra Palace Allotments Association
Alexandra Palace Organ Appeal
Alexandra Palace Television Group
Alexandra Residents Association
Alexandra Park and Palace Conservation Area
Advisory Committee
Bounds Green and District Residents Association
Campsbourne Junior School
Friends of Alexandra Park
Friends of the Alexandra Palace Theatre
Heartlands High School

Jenny Bourne-Taylor
Hugh Macpherson
John Thompson
Dermot Barnes
Colin Marr
Ken Ranson
Jonathan Smith
Gordon Hutchinson
Nigel Willmott
David Cole

Hornsey Historical Society
Muswell Hill and Fortis Green Association
Muswell Hill Metro Group
Palace View Residents Association
St Mary's CE Primary School
Warner Estate Residents Association

Rachael Macdonald
Vacancy
John Boshier
Val Paley
Frances Hargrove
Jim Jenks

Consultative Committee Appointed Members

Councillor Pat Berryman
Councillor Joanna Christophides
Councillor Tim Gallagher
Councillor Liz McShane
Councillor Anne Stennett
Councillor Bob Hare

Felicity Foley
Tel – 020 8489 2919
Fax – 020 8881 5218
Email: felicity.foley@haringey.gov.uk

Bernie Ryan
Assistant Director – Corporate Governance and Monitoring Officer
River Park House, 225 High Road, Wood Green, N22 8HQ

22 June 2016

1. FILMING AT MEETINGS

Please note this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The Chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual, or may lead to the breach of a legal obligation by the Council.

2. APOLOGIES FOR ABSENCE

3. URGENT BUSINESS

The Chair will consider the admission of any late items of Urgent Business. (Late items of Urgent Business will be considered under the agenda item where they appear. New items of Urgent Business will be dealt with under item 11 below).

4. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

5. MINUTES (PAGES 1 - 32)

- i. To approve the minutes of the informal Joint Statutory Advisory and Consultative Committees held on 2 February 2016 and 5 April 2016.
- ii. To note the minutes of the Statutory Advisory Committee held on 2 February 2016 and 5 April 2016.
- iii. To note the approved minutes of the meeting of the Alexandra Palace and Park Board held on 17 November 2015, 26 November 2015 and 16 February 2016.

6. CHIEF EXECUTIVE OFFICERS REPORT (PAGES 33 - 48)

This report updates the Statutory Advisory and Consultative Committees on: Governance and Strategic Vision, the West Yard Storage Unit project, Events, Park activities and Learning and Participation activities.

7. 2016 FIREWORKS PROPOSAL (PAGES 49 - 54)

This report presents a proposal to expand the Firework Festival from a 1 day event to a 2 day event in 2016/17.

The SAC/CC are asked to consider this report to enable the Advisory Committee to advise the Trust Board in accordance with its powers and duties.

8. EAST WING RESTORATION PROJECT REPORT (PAGES 55 - 64)

To update the SAC/CC on the progress on the East Wing Restoration Project.

9. NON-VOTING BOARD MEMBERS FEEDBACK

10. ITEMS RAISED BY INTERESTED GROUPS

11. NEW ITEMS OF URGENT BUSINESS

12. DATES OF FUTURE MEETINGS

Tuesday 22 November 2016

Tuesday 31 January 2017

Tuesday 11 April 2017

**MINUTES OF THE MEETING OF THE JOINT MEETING OF THE
ALEXANDRA PARK & PALACE STATUTORY ADVISORY
COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE HELD ON TUESDAY 2nd
FEBRUARY 2016**

PRESENT:

Advisory Committee Nominated Members of:

Alexandra Residents Association	Jane Hutchinson
Bounds Green and District Residents Association	<i>Ken Ranson</i>
Muswell Hill and Fortis Green Association	Duncan Neill
Palace Gates Residents Association	<i>Kevin Stanfield</i>
Palace View Residents Association	Elizabeth Richardson
The Rookfield Association	David Frith
Three Avenues Residents Association	Jason Beazley
Warner Estate Residents Association	Jim Jenks

Advisory Committee Appointed Members:

Alexandra Ward	<i>Councillor James Patterson</i>
Bounds Green Ward	<i>Councillor Clare Bull</i>
Fortis Green Ward	Councillor Viv Ross
Hornsey Ward	Councillor Adam Jogee
Muswell Hill Ward	<i>Councillor Mark Blake</i>
Noel Park Ward	Councillor Stephen Mann
Council-wide Member	Councillor Eddie Griffith
Council-wide Member	Councillor Charles Wright

Consultative Committee Nominated Members:

Alexandra Palace Allotments Association	<i>Jenny Bourne-Taylor</i>
Alexandra Palace Organ Appeal	<i>Hugh Macpherson</i>
Alexandra Palace Television Group	<i>John Thompson</i>
Alexandra Residents Association	Dermot Barnes
Alexandra Park and Palace Conservation Area Advisory Committee	Colin Marr
Bounds Green and District Residents Association	<i>Ken Ranson</i>
Friends of Alexandra Park	Gordon Hutchinson
Friends of the Alexandra Palace Theatre	Nigel Willmott
Heartlands High School	<i>David Cole</i>
Hornsey Historical Society	Rachael Macdonald
Muswell Hill and Fortis Green Association	<i>Chris Roche</i>
Muswell Hill Metro Group	John Boshier
Palace View Residents Association	Val Paley
St Mary's CE Primary School	<i>Frances Hargrove</i>

Warner Estate Residents Association

Jim Jenks

Consultative Committee Appointed Members

Councillor Pat Berryman
Councillor Joanna Christophides
Councillor Tim Gallagher
Councillor Liz McShane
Councillor Anne Stennett
Councillor Bob Hare

Also present:

Louise Stewart (Chief Executive, Alexandra Park & Palace)
Emma Dagnes (Deputy Chief Executive, Alexandra Park & Palace)
Isobel Aptaker (Learning Officer, Alexandra Park & Palace)
Mark Evison (Park Manager, Alexandra Park & Palace)
Natalie Layton (Executive Assisatnt to Chief Executive & Deputy Chief Executive, Alexandra Park & Palace)
Felicity Foley (Clerk, LB Haringey)

45. FILMING AT MEETINGS

NOTED

46. APOLOGIES FOR ABSENCE

Apologies for absence were received from Hugh Macpherson, Kevin Stanfield, Jenny Bourne-Taylor, Richard Hudson, Councillor Patterson and Councillor C Bull.

47. DECLARATIONS OF INTEREST

None.

48. MINUTES

i) Joint Statutory Advisory and Consultative Committee – 20 October 2015

RESOLVED that the minutes of the Joint Statutory Advisory and Consultative Committee on 20 October 2015 be approved as a correct record of the meeting.

ii) Statutory Advisory Committee – 20 October 2015

RESOLVED that the minutes of the Statutory Advisory Committee on 20 October 2015 be noted.

49. CHIEF EXECUTIVE OFFICER'S REPORT

RECEIVED the report of Louise Stewart, Chief Executive, Alexandra Park and Palace.

The following matters arose from discussion of the report:

a. Crossrail 2

A response had been submitted on behalf of the Trust, which made the case for a station at Alexandra Palace, but also acknowledged that there may be benefits to the Park and Palace of a station at Wood Green. This had been circulated to the Alexandra Palace and Park Board prior to submission, although it was acknowledged that there was not a great deal of time given for the Board to comment.

Some members expressed their disappointment that there had not been consultation with the SAC and CC, and that the case had not been made strongly enough for a station at Alexandra Palace.

b. Wood Green consultation

It was requested that the consultation documents be circulated to members.

ACTION: Clerk

Post meeting note:

The Wood Green Investment Framework and Area Action Plan was approved at the Cabinet meeting held on 19 January 2016. The consultation is due to start on 1 February 2016. The reports and minutes from the Cabinet meeting can be found here -

<http://www.minutes.haringey.gov.uk/ieListDocuments.aspx?CId=118&MId=7303&Ver=4>

c. Go Ape

It was unlikely that the planning application would be discussed at the February Planning Committee. If it was on the agenda for the March meeting, and was approved, then Go Ape would be onsite in April with an estimated build time of 8 weeks.

d. Deer enclosure

The deer had been relocated to Devon, and feedback was that they had settled in well and were happy in their new enclosure. There had been an urgency to making this decision, as the health of the deer had been deteriorating. Board Members had been informed of the decision beforehand.

e. Graffiti wall

An independent Health and Safety assessment had been carried out and the findings would be reported to the Alexandra Palace and Park Board at the 16 February 2016 meeting.

f. Fireworks

Appendix 2 outlined which gates were open and closed during the fireworks, and gave the reasons for the decisions. The risk analysis did not support the opening of gate 3. There had been no complaints made by attendees in terms of not being able to enter the park via the Newland Road/Campbourne park entrance.

RESOLVED to note the contents of the report.

50. EAST WING RESTORATION PROJECT REPORT

RECEIVED the report of Emma Dagnes, Deputy Chief Executive, Alexandra Park and Palace.

The following matters arose from discussion of the report:

- The design team were continuing the work on the RIBA Stage 4 designs, and a workshop would be arranged with members for information / consultation.
- *Theatre* – an announcement would be made later in the year regarding the 2018 opening programme, but it was anticipated that there would be 4 highlight events. The Theatre Policy had been developed with assistance from the Friends of the Theatre.
- *Events* – events were being planned up to 2 years in advanced, which would then help with programming performances in the theatre.
- *Collections Policy* – this would be presented to the Alexandra Palace and Park Board for approval. This policy needed to be in place before approaching organisations to loan exhibition pieces.

Colin Marr referred to page 5 of the policy, section 4, paragraph 8 - Television technology objects – and requested that the word ‘entertainment’ be replaced with the word ‘broadcasting’. Louise Stewart advised that she would need to look into this in more detail, as there may have been a reason for the use of the word entertainment.

ACTION: Chief Executive, Alexandra Park and Palace

- *Fundraising* – a grant of £30k had been received from the American Express foundation which would be used for the restoration of the floorboards in the Theatre. A Director of Fundraising had been appointed.

RESOLVED to note the contents of the report.

51. NON-VOTING BOARD MEMBERS FEEDBACK

NOTED the feedback from the Chair of the SAC-CC and Colin Marr:

- The Board had noted the excellent result of the APTL activities, and the healthy Gift Aid contribution.
- The Board had discussed the vision of the Palace and Park, and the graffiti wall, and these would be discussed again at the next meeting.

52. ITEMS RAISED BY INTERESTED GROUPS

None.

53. ANY OTHER BUSINESS OR URGENT BUSINESS

Actions from previous minutes

Governance review – the document provided by Colin Marr would be considered as part of the governance review.

Bedford Road – Emma Dagnes had met with residents before Christmas to discuss ongoing concerns with regards to events.

Bus stops – before contacting TfL, there needed to be an audit of the bus stop names on the route – if any member was willing to volunteer to do this they should contact the Chief Executive.

54. DATES OF FUTURE MEETINGS

To be advised.

CHAIR: Gordon Hutchinson

Signed by Chair

Date

This page is intentionally left blank

MINUTES OF THE MEETING OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE HELD ON Tuesday, 5th April, 2016,

PRESENT: *Italics denote absence*

Advisory Committee Nominated Members of:

Alexandra Residents Association	Jane Hutchinson
Bounds Green and District Residents Association	<i>Ken Ranson</i>
Muswell Hill and Fortis Green Association	Duncan Neill
Palace Gates Residents Association	<i>Kevin Stanfield</i>
Palace View Residents Association	Elizabeth Richardson
The Rookfield Association	David Frith
Three Avenues Residents Association	Jason Beazley
Warner Estate Residents Association	<i>Jim Jenks</i>

Advisory Committee Appointed Members:

Alexandra Ward	<i>Councillor James Patterson</i>
Bounds Green Ward	Councillor Clare Bull
Fortis Green Ward	Councillor Viv Ross
Hornsey Ward	Councillor Adam Jogee
Muswell Hill Ward	<i>Councillor Mark Blake</i>
Noel Park Ward	<i>Councillor Stephen Mann</i>
Council-wide Member	Councillor Eddie Griffith
Council-wide Member	Councillor Charles Wright

Consultative Committee Nominated Members:

Alexandra Palace Allotments Association	Jenny Bourne-Taylor
Alexandra Palace Organ Appeal	<i>Hugh Macpherson</i>
Alexandra Palace Television Group	<i>John Thompson</i>
Alexandra Residents Association	Dermot Barnes
Alexandra Park and Palace Conservation Area Advisory Committee	<i>Colin Marr</i>
Bounds Green and District Residents Association	<i>Ken Ranson</i>
Friends of Alexandra Park	<i>Gordon Hutchinson</i>
Friends of the Alexandra Palace Theatre	<i>Nigel Willmott</i>
Heartlands High School	<i>David Cole</i>
Hornsey Historical Society	Rachael Macdonald
Muswell Hill and Fortis Green Association	<i>Chris Roche</i>
Muswell Hill Metro Group	<i>John Boshier</i>
Palace View Residents Association	Val Paley
St Mary's CE Primary School	<i>Frances Hargrove</i>
Warner Estate Residents Association	<i>Jim Jenks</i>

Consultative Committee Appointed Members

Councillor Pat Berryman
Councillor Joanna Christophides
Councillor Tim Gallagher
Councillor Liz McShane
Councillor Anne Stennett
Councillor Bob Hare

55. FILMING AT MEETINGS

Noted.

56. APOLOGIES FOR ABSENCE

Apologies for absence were received from:

Councillor Joanna Christophides
Councillor Tim Gallagher
Councillor Stephen Mann
Councillor James Patterson
John Boshier
Gordon Hutchinson
Jim Jenks
Hugh Macpherson
Colin Marr
Kevin Stanfield
John Thompson

As the Vice-Chair of the Joint Statutory Advisory Committee & Consultative Committee, and the Chair of the Statutory Advisory Committee, Councillor Adam Jogee chaired the meeting in the absence of Gordon Hutchinson.

57. DECLARATIONS OF INTEREST

None.

58. URGENT BUSINESS

It being a special meeting, under the Council's Constitution Part 4, Section B, Paragraph 17, no other business shall be considered at the meeting.

59. WEST YARD STORAGE PROJECT

Russell Eacott, Interim Project Director for the East Wing Restoration Project gave a presentation on the principles of a new storage building in the West Yard and asked for comments from the Committee in advance of the proposal being presented to the Alexandra Park and Palace Board at their meeting on 12 April 2016.

NOTED the following discussion points and comments:

- Concerns were raised over the timetable of this and the HLF East Wing Restoration Project, and the potential for loss of storage space while the West Yard was under construction. Russell Eacott explained that the scheduling of the project would delay the handover of the West Yard area to the contractor (who would work on other areas in the meantime) to allow for the construction of the storage building and eliminate the need for off-site storage.
- It was felt that a function space deflected from the HLF project, and that particular area of the Palace was an isolated area and it did not make sense to have a function room in this area when there were potentially other areas in the Palace which were not currently used, and could be brought into use. Russell Eacott responded that the provision of a function space would establish an income generating element to the proposal.
- With regards to sustainability, it was commented that the Palace should use this as an opportunity to build a structure which had a minimal economic impact, was as efficient as possible, and could be an exemplar structure for Haringey.

Members also commented on the financial implications of the proposal, and the Chair reminded Members that the remit of the SAC-CC was to provide comments on the planning proposal. All other aspects would be considered by the Board.

The general consensus of the SAC-CC was that this was an attractive proposal, which would be welcomed.

RESOLVED that the comments made by the Joint Statutory Advisory Committee and Consultative Committee be provided to the Alexandra Park and Palace Board at the meeting on 12 April 2016.

60. DATES OF FUTURE MEETINGS

NOTED.

CHAIR:

Signed by Chair

Date

This page is intentionally left blank

MINUTES OF THE MEETING OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE HELD ON TUESDAY 2ND FEBRUARY 2016

PRESENT:

Italics denotes absence

Advisory Committee Nominated Members of:

Alexandra Residents Association	Jane Hutchinson
Bounds Green and District Residents Association	<i>Ken Ranson</i>
Muswell Hill and Fortis Green Association	Duncan Neill
Palace Gates Residents Association	<i>Kevin Stanfield</i>
Palace View Residents Association	Elizabeth Richardson
The Rookfield Association	David Frith
Three Avenues Residents Association	Jason Beazley
Warner Estate Residents Association	Jim Jenks

Advisory Committee Appointed Members:

Alexandra Ward	<i>Councillor James Patterson</i>
Bounds Green Ward	<i>Councillor Clare Bull</i>
Fortis Green Ward	Councillor Viv Ross
Hornsey Ward	Councillor Adam Jogee
Muswell Hill Ward	<i>Councillor Mark Blake</i>
Noel Park Ward	Councillor Stephen Mann
Council-wide Member	Councillor Eddie Griffith
Council-wide Member	Councillor Charles Wright

Also present:

Louise Stewart (Chief Executive, Alexandra Park & Palace)
Emma Dagnes (Deputy Chief Executive, Alexandra Park & Palace)
Isobel Aptaker (Learning Officer, Alexandra Park & Palace)
Mark Evison (Park Manager, Alexandra Park & Palace)
Natalie Layton (Executive Assistant to Chief Executive & Deputy Chief Executive, Alexandra Park & Palace)
Felicity Foley (Clerk, LB Haringey)

25. FILMING AT MEETINGS

Noted.

26. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor C Bull, Councillor Patterson and Kevin Stanfield.

27. DECLARATIONS OF INTEREST

None.

28. MINUTES

RESOLVED that the minutes of the Statutory Advisory Committee on 20 October 2015 be approved as a correct record of the meeting.

29. CHIEF EXECUTIVE OFFICER'S REPORT

In addition to the discussions held during the Joint Statutory Advisory and Consultative Committees, the Statutory Advisory Committee wished to place on record their concerns with regard to the Crossrail 2 submission in that the preference for a station at Alexandra Palace should have been made over a station in Wood Green.

RESOLVED to note the report.

30. EAST WING RESTORATION PROJECT REPORT

RESOLVED to note the report.

31. ANY OTHER BUSINESS

None.

32. DATES OF FUTURE MEETINGS

Noted the dates of future meetings:

CHAIR: Councillor Adam Jogee

Signed by Chair

Date

MINUTES OF THE MEETING OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE HELD ON TUESDAY, 5TH APRIL, 2016

PRESENT:

Advisory Committee Nominated Members of:

Alexandra Residents Association
Bounds Green and District Residents Association
Muswell Hill and Fortis Green Association
Palace Gates Residents Association
Palace View Residents Association
The Rookfield Association
Three Avenues Residents Association
Warner Estate Residents Association

Jane Hutchinson
Ken Ranson
Duncan Neill
Kevin Stanfield
Elizabeth Richardson
David Frith
Jason Beazley
Jim Jenks

Advisory Committee Appointed Members:

Alexandra Ward
Bounds Green Ward
Fortis Green Ward
Hornsey Ward
Muswell Hill Ward
Noel Park Ward
Council-wide Member
Council-wide Member

Councillor James Patterson
Councillor Clare Bull
Councillor Viv Ross
Councillor Adam Jogee
Councillor Mark Blake
Councillor Stephen Mann
Councillor Eddie Griffith
Councillor Charles Wright

33. FILMING AT MEETINGS

Noted.

34. APOLOGIES FOR ABSENCE

Apologies for absence were received from:

Councillor Stephen Mann
Councillor James Patterson
Jim Jenks
Kevin Stanfield

35. DECLARATIONS OF INTEREST

None.

36. URGENT BUSINESS

It being a special meeting, under the Council's Constitution Part 4, Section B, Paragraph 17, no other business shall be considered at the meeting.

37. WEST YARD STORAGE PROJECT

Russell Eacott, Interim Project Director for the East Wing Restoration Project gave a presentation on the principles of a new storage building in the West Yard and asked for comments from the Committee in advance of the proposal being presented to the Alexandra Park and Palace Board at their meeting on 12 April 2016.

NOTED the following discussion points and comments:

- Concerns were raised over the timetable of this and the HLF East Wing Restoration Project, and the potential for loss of storage space while the West Yard was under construction. Russell Eacott explained that the scheduling of the project would delay the handover of the West Yard area to the contractor (who would work on other areas in the meantime) to allow for the construction of the storage building and eliminate the need for off-site storage.
- It was felt that a function space deflected from the HLF project, and that particular area of the Palace was an isolated area and it did not make sense to have a function room in this area when there were potentially other areas in the Palace which were not currently used, and could be brought into use. Russell Eacott responded that the provision of a function space would establish an income generating element to the proposal.
- With regards to sustainability, it was commented that the Palace should use this as an opportunity to build a structure which had a minimal economic impact, was as efficient as possible, and could be an exemplar structure for Haringey.

Members also commented on the financial implications of the proposal, and the Chair reminded Members that the remit of the SAC-CC was to provide comments on the planning proposal. All other aspects would be considered by the Board.

The general consensus of the SAC-CC was that this was an attractive proposal, which would be welcomed.

RESOLVED that the comments made by the Joint Statutory Advisory Committee and Consultative Committee be provided to the Alexandra Park and Palace Board at the meeting on 12 April 2016.

38. DATES OF FUTURE MEETINGS

Noted.

CHAIR: Councillor Adam Jogee

Signed by Chair

Date

MINUTES OF THE MEETING OF THE ALEXANDRA PALACE AND PARK BOARD HELD ON Tuesday, 17th November, 2015, 7.30 - 9.55 pm

PRESENT:

Councillors:

Joanna Christophides (Chair), Patrick Berryman, Tim Gallagher (Vice-Chair), Anne Stennett and Bob Hare

Non-voting members:

Gordon Hutchinson (Friends of Alexandra Park), Colin Marr (Alexandra Park and Palace Conservation Area), Nigel Willmott (Friends of Alexandra Palace Theatre), Cllr. Stephen Mann (Alexandra Park and Place Advisory Committee, observer)

Also Attending:

Isobel Aptaker (Education Officer, Alexandra Palace), Emma Dagnes (Managing Director, Alexandra Palace), Mark Evison (Alexandra Park Manager), Louise Stewart (Chief Executive, Alexandra Palace Charitable Trust), Neville Murton (LB Haringey, Lead Finance Officer) and Natalie Layton (LB Haringey Clerk).

35. FILMING AT MEETINGS

The Chair referred Members present to agenda item 1 as shown on the agenda in respect of filming at this meeting, and Members noted the information contained therein'.

36. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor McShane.

37. ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE MEMBERSHIP

a. Alexandra Residents' Association (ARA)

NOTED the resignation of Caroline Hayter.

RESOLVED to approve the appointment of Mr Dermot Barnes as ARA representative.

b. Vitrine Ltd

NOTED that the membership of Vitrine Ltd (The Lakeside Cafe) on the Consultative Committee had not been renewed as the required annual membership document had not been received.

38. URGENT BUSINESS

The Chair agreed an item of urgent business to be considered under item 14 below.

39. DECLARATIONS OF INTERESTS

Councillor Hare declared a personal interest in that he was Chair of the Alexandra Palace Allotments Association, although this did not relate to any particular agenda item.

40. QUESTIONS, DEPUTATIONS OR PETITIONS

None.

41. MINUTES

a. Alexandra Palace and Park Board

The unrestricted minutes of the Alexandra Palace and Park Board held on 15 July 2015 were approved as an accurate record of the proceedings and signed by the Chair (pages 1-8 of the agenda pack).

b. Alexandra Park and Palace Advisory Committee

RECEIVED the draft minutes of the Alexandra Park and Palace Advisory Committee held on 20 October 2015 (pages 9-11 of the agenda pack).

NOTED

- i. that Councillor Stephen Mann had been appointed by the Advisory Committee as non-voting Alexandra Palace and Park Board observer;
- ii. the recommendations of the Advisory Committee on page 11 of the agenda pack.

c. Joint Alexandra Palace and Park Consultative Committee, and Alexandra Park and Palace Advisory Committee (Joint SAC/CC)

NOTED the draft minutes of the informal Joint Alexandra Palace and Park Consultative Committee, and Alexandra Park and Palace Advisory Committee held on 20 October 2015 (pages 13-23 of the agenda pack).

The following amendments were proposed and would be agreed at the next Joint SAC/CC meeting:

i. Non-Voting Board Members Feedback (Minute No. 41)

Wording relating to the LB Haringey debt to be clarified.

ACTION: CLERK & LBH LEAD FINANCE OFFICER

ii. Restoration of Houses of Parliament

To amend the wording "...the Palace should consider Alexandra Palace and Park as a possible site for the decanting of parliament..."

ACTION: CLERK

42. REPORT OF THE CHIEF EXECUTIVE

RECEIVED the report of the Chief Executive - Alexandra Palace Charitable Trust, Louise Stewart, as laid out on pages 25-30 of the agenda pack.

a. Strategic Vision and Priority Areas (section 6.1 and 6.2)

Louise Stewart acknowledged the hard work of Palace and Park staff and drew attention to the three priority areas going forward:

- strategic vision
- shaping the organisation for the future, and
- organisational development.

NOTED, in response to concerns and questions raised, that

- previous consultations were acknowledged as having guided the work on the strategic vision to this point and would assist the move forward to establish a long-lasting vision. An appropriate and sensitive method of engagement would be designed and presented to the Board;
- staff had been consulted and supported the development of a long-term strategic vision;
- plans for the wider Palace were necessary; potential funders needed assurance that the East Wing would not be the only focus of the Palace;
- the expertise at the Palace and Park, the Council and the Board was recognised but it would still be necessary to bring in external consultants to support areas of expertise;
- Alexandra Park and Palace Charitable Trust (APPCT) would set the context of the vision with advice from the Alexandra Palace Trading Company (APTL, the "Trading Company"), who would deliver the vision;

RESOLVED to note the contents of the report and invited the CE to provide further plans and timetable the 3 priority areas.

ACTION: CHIEF EXECUTIVE

b. Fireworks Event (Section 7)

RECEIVED a verbal update on the Fireworks Event including that it had been attended by 46,000 people, including 6,000 at the bier festival. All emergency parties had been satisfied with the operation. Emma Dagnes thanked the events team for delivering the highly successful event.

NOTED, in response to questions, that

- i. Board members expressed that the event had been very well managed although there were concerns raised about the damage caused to the Park during the event and the need to ensure rapid repair to minimise the damage;
- ii. long term solutions such as installing track-way paths were being investigated to reduce ground damage. It was recognised that this year was the wettest fireworks event in terms of rainfall and it had been a learning experience for the operational team about how to phase the build in future;
- iii. Redston Road had been the only point in the Park with no access during the event. Emma Dagnes explained that the nearest gate to Redston Road was one of the lesser used areas of the Park, and during the event signs directed people to the nearest entrance. It was necessary to consider the costs of providing an additional entrance for the event; the Board was reminded that the purpose of the fireworks event was to raise money for the Charity. Additionally, the community had not given any negative feedback on this issue.

The issue had been raised at the last meeting of the Joint Advisory and Consultative Committee (Joint SAC/CC) on 20 October 2015 (Minute No. 40iii, bullet points 1 & 2), and would be responded to at the next Joint SAC/CC meeting. The Committees would be able to view a map and statistical information on the use of the gates as well as the minutes from the Safety Advisory Committee on this very point.

ACTION: MANAGING DIRECTOR

RESOLVED to note the COMMERCIAL update within the report.

- c. Bedford Road (Section 7.IV)

REPORTED that Emma Dagnes had met with residents of Bedford Road to discuss concerns regarding the increase in events and had agreed a strategy for moving forward including monitoring and witnessing activities, working with Haringey to link CCTV around the Park. Residents had been assured that staff employed to mitigate challenges with egress were Chapter H and SIA trained staff.

- d. Crossrail (Section 8)

REPORTED that the Park and Palace would be responding to the consultation which closed before the next meeting, therefore the Board would be consulted by email on the draft response.

NOTED, in response to questions, that

- i. the Trust's response would clearly support one of the options for the Crossrail station (Wood Green or Alexandra Palace);

- ii. there were advantages and disadvantages to both options and consideration would be given to the effect each option would have on the egress of events from the Park and Palace;
- iii. the Trust would work closely with the relevant regeneration teams to be involved as much as possible in the event of either decision. Trustees were invited to feed their comments to Louise Stewart before the Park and Palace response was drafted;

ACTION: TRUSTEES

- iv. in response to concerns about access to the Park during construction, Louise Stewart reported that there would be some impact on Station Road and that each of the stations proposed presented different challenges.

RESOLVED that Board members would be sent the Park and Palace's draft consultation response for Trustees' feedback via email in the second week in January.

43. TRUST FINANCIAL REPORT

RECEIVED the report on the financial results for Alexandra Park and Palace Charitable Trust for the 5 months to 31 August 2015 and annual forecast. The report was presented by Dorota Dominiczak, Director of Finance and Resources, Alexandra Park and Palace Charitable Trust (APPCT), as laid out on pages 31-36 of the agenda pack.

NOTED, in response to questions, that:

- a. the increase in gift aid was due to a rise in the number of events. The organisation was seeing the benefits of diversifying the events offer, utilising the venue to maximise capacity, working with clients to improve the way they delivered their events and having a wider purpose than profits and shareholders;
- b. new funding arrangement with LB Haringey meant that the Charitable Trust could carry over any surplus to the following year;
- c. table 3, page 34, would be reissued to the Board after the meeting once the calculations for the HLF Grants budget and forecast were confirmed;
ACTION: DIRECTOR OF FINANCE AND RESOURCES
- d. legal and professional fees (table 3) included the costs to APPCT for enabling works, designers, surveyors fees, project construction works. Board members expressed concern at such a large amount (£1.6m) and were reminded that the restoration project totalled £27m and required expert advice;
- e. the 'Palace Leases' (table 4, page 35) related to the television mast and the national grid power station.

RESOLVED to note the performance of Alexandra Park and Palace Charitable Trust.

44. EAST WING RESTORATION REPORT

RECEIVED the update on progress of the East Wing restoration project, presented by Emma Dagnes, Managing Director, Alexandra Park and Palace, as laid out on pages 37-40 of the agenda pack.

REPORTED that

- a. recommendations for the award of contractor would be presented to the Board at a special meeting on 26 November 2015;
- b. that the Park and Palace had requested provision be made for an assisted listening system in the Theatre, which had not been included in the original project scope.

Amendment: page 39 – key programme table, enabling works complete – this should state May 2016.

NOTED that the theatre strategy was being revised as the draft policy was only a broad outline. Councillor Hare commended the input of the Friends of the Theatre in the revisions of the document.

RESOLVED to note to contents of the report.

45. CONSERVATION REPORT

RECEIVED the report updating on the fabric maintenance plan and services, introduced by Emma Dagnes, Managing Director, Alexandra Park and Palace, as laid out on pages 41-44 of the agenda pack.

NOTED, in response to questioning, that the fabric lining to the ceiling had not been cleaned since it was installed in 1986 and, with a 10cm of dust layer was a fire risk.

RESOLVED to note the contents of the report.

46. PARK REPORT

RECEIVED the Park updates within the report, introduced by Mark Evison, Park Manager, as laid out on pages 45-76 of the agenda pack.

- a. Fitness Equipment (Park Vision)

NOTED that Cllr Berryman congratulated the Park Team on the achievements and emphasised that, in considering the installation of fitness equipment in the Park, wooden equipment was longer lasting and more aesthetically pleasing than the metallic versions. Louise Stewart, Chief Executive Alexandra Palace Charitable Trust, agreed that wooden equipment was a better option and was preferred by all concerned.

b. Graffiti Wall (page 47)

REPORTED that as the pathway to the playground was within a 5 metre cordon of the wall it was not in line with the Health and Safety Executive recommendations.

A detailed discussion took place and it was NOTED that

- i. Colin Marr expressed his view that it would not be unreasonable to approach the graffiti artists requesting that they avoid using the wall for a few hours a day, when children were using the sandpit, rather than spending a large amount of money relocating the wall. The report highlighted (on page 48) that this was not a viable option. Graffiti artist blogs demonstrated that a number of artist travelled from other boroughs and were unlikely to go away to return at a later time;
- ii. other comments included:
 - the suggestion of raising money through the work produced by the graffiti artists;
 - that children were exposed to the paint spray for considerable amounts of time when they used the sandpit therefore it would be appropriate to move the sandpit. People using the pathway usually passed by quickly with minimal exposure;
 - that, if rebuilt, it was suggested that the wall did not have to be 30 feet long;
 - that the wall was suitably located next to the skateboard park and artists should be consulted about the location of a new wall;
- iii. the Palace supported the legal advice in paragraph 6.1 of the report and, having reviewed the risk, the strongest mitigation measure was to relocate the wall. The Board would be presented with the details of the risk controls and proposals to move the wall at the next meeting;
ACTION: CHIEF EXECUTIVE & MANAGING DIRECTOR
- iv. the intention would be to demolish and build a new wall, of a similar size, simultaneously.

RESOLVED

- i. to note the report including the successes in the Green Flag and London in Bloom Award schemes and to recognise that support of the Grounds Maintenance Contractors and Park Volunteers;
- ii. to note the work undertaken to date on the Parks Vision;
- iii. to consider the strategy and costs for moving the graffiti wall to a new location at its next meeting on 16 February 2016.

47. LEARNING AND COMMUNITIES REPORT

RECEIVED the report on learning and community activities, introduced by Isobel Aptaker, Education Officer, Alexandra Palace Charitable Trust, as laid out on pages 77 -80 of the agenda pack.

Isobel Aptaker thanked the Friends of the Theatre for contributing to the Open House event and highlighted the uncertainty of repeating the event next year due to restoration work that would be in progress.

NOTED, in response to questioning, that more communication around the learning opportunities at the Palace was required but resources were limited.

RESOLVED to note the contents of the report.

48. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

Restoration of the Houses of Parliament/ Palace of Westminster

Colin Marr referred to press coverage earlier this year to do with refurbishment of the Houses of Parliament at Westminster, which might involve decanting all or parts of government to other sites. The budget for this was about £4.5 billion and the timescale between six and eleven years. With under-utilised space at AP and our need for capital investment, it was argued that AP should let it be known that we might want to be considered as a host site.

NOTED, following discussion, that

- a. the currently unused space at the Palace was recognised and the Board was reminded that the Palace had been utilised as a hospitality venue during the 2012 Olympics.
- b. Louise Stewart, Chief Executive, informed the Board that there were preferred options to retain the main activity of Parliament within the hub of Westminster. However, contact could be re-established to consider how the framework for the decanting of Parliament could fit in with the long term vision and current operation of the Palace.
- c. in response to questioning: there would be no implications if enquiries to Parliament were made but location would be a main consideration and better options were available in Westminster.

RESOLVED that the Chief Executive, Alexandra Park Charitable Trust, conduct informal investigations into the potential use of the Palace for Parliamentary activities during restoration of the Houses of Parliament, and report back to the Board at a future meeting.

ACTION: CHIEF EXECUTIVE

49. FUTURE MEETINGS

NOTED the following dates:

26 November 2015 (special)
16 February 2016

50. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED to exclude the press and public from the meeting for items 17 to 23, as they were likely to contain exempt information as defined in Section 100a of the Local Government Act 1972; paragraphs 1 (information relating to an individual), 2 (information which is likely to reveal the identity of an individual), 3 (information relating to the business of any particular person, including the authority holding that information), and 5 (information in respect of which a claim to legal professional privilege could be maintained in legal proceedings).

51. MINUTES

The exempt minutes of the Alexandra Palace and Park Board held on 15 July 2015 were confirmed and signed by the Chair as a correct record, subject to the removal of Mark Evison and Melissa Tetley from the list of attendees.

ACTION CLERK

52. EXEMPT REPORT OF THE CHIEF EXECUTIVE

RESOLVED to approve the recommendations in the report.

53. EXEMPT TRADING COMPANY FINAL REPORT

RESOLVED to note the performance of the Trading Company for the period ended 31st August 2015.

54. EXEMPT PARKS TENANT RENT REVIEW REPORT

RESOLVED to approve the recommendations in the report.

55. EXEMPT FABRIC MAINTENANCE CANOPY CLEANING TENDER AWARD REPORT

RESOLVED to approve the recommendations in the report.

56. EXEMPT FABRIC MAINTENANCE ROOF WORKS PACKAGES TENDER AWARD REPORT

REPORTED that this report had been deferred due to consideration of technical procurement elements and would be brought to the next meeting.

ACTION: MANAGING DIRECTOR

57. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

CHAIR: Councillor Joanna Christophides

Signed by Chair

Date

This page is intentionally left blank

MINUTES OF MEETING ALEXANDRA PALACE AND PARK BOARD HELD ON Thursday, 26th November, 2015

PRESENT:

Councillors:

Joanna Christophides (Chair), Patrick Berryman, Tim Gallagher (Vice-Chair), Anne Stennett and Bob Hare

Non-voting members:

Gordon Hutchinson (Friends of Alexandra Park), Colin Marr (Alexandra Park and Palace Conservation Area) and Cllr. Stephen Mann (Alexandra Park and Place Advisory Committee, observer)

Also Attending:

Emma Dagnes (Managing Director, Alexandra Palace), Russell Eacott (Interim Project Director, East Wing Restoration Project, Alexandra Palace), Louise Stewart (Chief Executive, Alexandra Palace Charitable Trust), Neville Murton (LB Haringey, Lead Finance Officer) and Helen Chapman (LB Haringey Clerk).

58. FILMING AT MEETINGS

The Chair referred Members present to agenda item 1 as shown on the agenda in respect of filming at this meeting, and Members noted the information contained therein.

59. APOLOGIES FOR ABSENCE

Apologies for absence were received from Nigel Wilmott.

60. URGENT BUSINESS

There were no items of urgent business. It was noted that late information relating to agenda item 7 had been circulated to the Board subsequent to the despatch of the agenda for clarification of terms used in the report and correction of the Invitation to Tender date, and further information regarding the procurement process was also tabled in response to a query raised prior to the meeting.

61. DECLARATIONS OF INTERESTS

There were no declarations of interest.

62. FUTURE MEETINGS

The date of the next meeting was noted as 16 February 2016.

63. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED

That the press and public be excluded for the following item because it contained exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual, Para 2 – Information which is likely to reveal the identity of an individual, Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

64. TO AWARD THE CONTRACT FOR THE EAST WING RESTORATION PROJECT

The Board considered the report in respect of the award of contract for the East Wing Restoration Project.

RESOLVED

That the recommendations of the report be approved.

The meeting closed at 8.40pm.

CHAIR: Councillor Joanna Christophides

Signed by Chair

Date

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 16 FEBRUARY 2016**

Councillors Joanna Christophides (Chair), Tim Gallagher (Vice-Chair), Patrick Berryman, Bob Hare, Liz McShane and Stephen Mann

Non-Voting Representatives: Gordon Hutchinson, Colin Marr and Nigel Willmott

Observer: Councillor Stephen Mann

Also present: Louise Stewart (Chief Executive, Alexandra Park and Palace), Emma Dagnes (Deputy Chief Executive, Alexandra Park and Palace), Mark Evison (Park Manager, Alexandra Park and Palace), Lucy Fenner (Commercial Director, Alexandra Park and Palace), Dorota Dominiczak (Director of Finance and Resources, Alexandra Park and Palace), Simon Fell (Head of Event Operations, Alexandra Park and Palace), Isobel Aptaker (Learning Officer, Alexandra Park and Palace), Neville Murton (Head of Finance, LB Haringey) and Felicity Foley (Clerk, LB Haringey).

**MINUTE
NO.**

SUBJECT/DECISION

APBO65.	FILMING AT MEETINGS Noted.
APBO66.	APOLOGIES FOR ABSENCE Apologies for absence were received from Councillor Stennett and Bob Kidby.
APBO67.	URGENT BUSINESS None.
APBO68.	DECLARATIONS OF INTERESTS None.
APBO69.	QUESTIONS, DEPUTATIONS OR PETITIONS None.
APBO70.	MINUTES <u>Alexandra Palace and Park Board – 17 November 2015</u> RESOLVED that the minutes of the Alexandra Palace and Park Board held on 17 November 2015 be approved as a correct record of the meeting. <u>Alexandra Palace and Park Board – 26 November 2015</u> RESOLVED that the minutes of the Alexandra Palace and Park Board held on 26 November 2015 be approved as a correct record of the meeting.

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 16 FEBRUARY 2016**

	<p><u>Statutory Advisory Committee – 20 October 2015</u></p> <p>RESOLVED that the minutes of the Statutory Advisory Committee held on 20 October 2015 be noted.</p> <p><u>Joint Statutory Advisory and Consultative Committee – 20 October 2015</u></p> <p>RESOLVED that the minutes of the Joint Statutory Advisory and Consultative Committee held on 20 October 2015 be noted.</p>
<p>APBO71.</p>	<p>PARK ACTIVITIES UPDATE</p> <p>RECEIVED the report of Mark Evison, Park Manager, Alexandra Park and Palace.</p> <p>The following matters arose from discussion of the report:</p> <p>a. <u>Deer enclosure</u> Councillor Hare expressed concerns that the decision to move the deer was made without full discussion with the Board (apart from one email), and that it was important for Trustees to have been involved in the decision. Louise Stewart advised that the decision to move the deer was based on their deteriorating health, and they were moved as a matter of urgency.</p> <p>b. <u>Graffiti wall</u> Louise Stewart advised Members that following previous discussions on the graffiti wall, an independent risk assessment had been conducted. This was attached as an exempt appendix to the Chief Executive Officers report, and so Members were asked that any discussion on this took place in the exempt part of the meeting.</p> <p>RESOLVED</p> <p>1) To note the contents of the report. 2) <u>Little Dinosaurs Lease</u> i) that the Board agree to delegate approval of the final details of the lease to the Chief Executive subject to a satisfactory Charities Act report on the rental value, and; ii) that the London Borough of Haringey’s Head of Legal Services be authorised by the Board as Trustees to seal the finalised lease.</p>
<p>APBO72.</p>	<p>COMMERCIAL DIRECTORS REPORT</p> <p>RECEIVED the report of Lucy Fenner, Commercial Director, Alexandra Park and Palace.</p> <p>The following arose from discussion of the report:</p> <p>a. <u>Moscow State Circus</u></p>

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 16 FEBRUARY 2016**

	<p>The circus would be returning April. Members requested that the sites be regularly inspected, given the issues previously experienced with dumping of dirty water and diesel spillage.</p> <p>RESOLVED that the contents of the report be noted.</p>
<p>APBO73.</p>	<p>FIREWORKS EVENT FEEDBACK</p> <p>RECEIVED the report of Simon Fell, Head of Event Operations, Alexandra Park and Palace.</p> <p>The following arose from discussion of the report:</p> <p>a. <u>Gate closure</u> The report outlined the rationale behind not opening gate 3. Despite comments from some of the Members that this excluded people on the South East side of the park, no negative feedback had been received from people with regards to not being able to enter the park via that entrance.</p> <p>RESOLVED that the report be noted.</p>
<p>APBO74.</p>	<p>UPDATE ON LEARNING AND COMMUNITY PROGRAMMES</p> <p>RECEIVED the report of Isobel Aptaker, Learning Officer, Alexandra Park and Palace.</p> <p>NOTED:</p> <p>So far 1600 pupils had been involved with the programme (this included repeat bookings and new bookings from other boroughs). The team was currently contacting other organisations to work with once the East Wing restoration had completed.</p> <p>RESOLVED to note the report.</p>
<p>APBO75.</p>	<p>PROVISION OF GAS AND ADDITIONAL SERVICES CONTRACT</p> <p>RECEIVED the report of Emma Dagnes, Deputy Chief Executive Officer, Alexandra Park and Palace.</p> <p>NOTED:</p> <p>The previous contract had elapsed in September 2015, and it was agreed to continue using Corona via the Crown Commercial Service Framework as:</p> <p>i. Corona had given a satisfactory performance during the course of the contract.</p> <p>ii. The CCS Framework represented demonstrable value.</p> <p>iii. Use of the Framework would avoid the procurement cost of a full OJEU tender exercise.</p> <p>RESOLVED</p>

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 16 FEBRUARY 2016**

	<ul style="list-style-type: none"> i. That the award of contract to Corona Energy Retail 4 Limited for a three year contract, at an estimated cost of £780,000 be approved. ii. That the London Borough of Haringey's Head of Legal Service be authorised to seal the contract.
<p>APBO76.</p>	<p>REPORT OF THE CHIEF EXECUTIVE OFFICER</p> <p>RECEIVED the report of Louise Stewart, Chief Executive, Alexandra Park and Palace.</p> <p>The following arose from discussion of the report:</p> <ul style="list-style-type: none"> a. <u>Graffiti wall</u> The report was classed as exempt as the provider of the report had not given permission for it to be published, as opposed to it containing contentious or sensitive information. b. <u>Crossrail 2</u> As discussed previously at the last Joint Statutory Advisory Committee and Consultative Committee, Members of the Board had been sent the response to the consultation two days before the end of the consultation period. It was accepted that this had not given much time for responses, however, Members had been given a chance to comment on the response. <p>RESOLVED that the report be noted.</p> <p>Following discussion in the exempt part of the meeting it was</p> <p>RESOLVED that the graffiti wall should remain in its present location, and the agreed measures remain in place to manage the identified low risks. These measures shall be monitored by Alexandra Palace to ensure that they remain effective.</p>
<p>APBO77.</p>	<p>ALEXANDRA PARK AND PALACE TRUST FINANCIAL RESULTS FOR PERIOD 30 NOVEMBER 2015 AND ANNUAL FORECAST</p> <p>RECEIVED the report of Dorota Dominiczak, Director of Finance and Resources, Alexandra Park and Palace.</p> <p>The following arose from discussion of the report:</p> <ul style="list-style-type: none"> a. <u>Unrestricted Reserves:</u> The Trust's financial projection was £600k up on budget and £300k up on the forecast presented in Autumn. This had been the result of successful trading by APTL: securing high number of events, increased hire capacity and additional profit on the catering offer. The Learning and Community Team were praised for a much increased level of activities which resulted in generating additional income but also recognition in the local community. The costs of the Trust were tightly controlled and expected to be on budget for the year end. b. <u>Capital Spending</u>

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 16 FEBRUARY 2016**

	<p>Improvements and necessary works included £200k spent on the replacement of gas mains, £100k spent on replacement of the alarm system, £85k spent on necessary roof repairs and £85k allocated to on-going fabric maintenance. The Trust was on target to spend its LBH grant allocation for 2015-16.</p> <p>c. <u>Regeneration Project</u> 2015-2016 projected spending was presented in detail breaking down Project's expenditure into categories of spending. This was subject to on-going revisions by Mott MacDonald's Project Manager monitoring budget and cash flow.</p> <p>d. Any profit made by APTL did not go back to LB Haringey. The trading surplus would be gift aided to the Trust to meet the charities operating costs and its charitable purposes. An element of the surplus would be invested back into the business to maintain its income generating ability.</p> <p>RESOLVED that the performance of the Trust be noted.</p>
<p>APBO78.</p>	<p>EAST WING RESTORATION PROJECT REPORT</p> <p>RECEIVED the report of Emma Dagnes, Deputy Chief Executive, Alexandra Park and Palace.</p> <p>The following arose from discussion of the report:</p> <p>a. <u>Collections Policy</u> Colin Marr requested that the word 'entertainment' in the first paragraph of section 8 of the policy be replaced as the Studios represented more than entertainment, and was the birthplace of broadcasting.</p> <p>Louise Stewart agreed to take another look at the paragraph, It was noted that the policy was required to enable the Palace to loan collection pieces. ACTION: Chief Executive</p> <p>RESOLVED that:</p> <p>i) The Theatre Policy be approved; and ii) The Collections Policy be approved subject to the rewording of section 8.</p>
<p>APBO79.</p>	<p>ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT</p> <p>There was no such business.</p>
<p>APBO80.</p>	<p>FUTURE MEETINGS</p> <p>NOTED the date of the additional meeting – 12 April 2016.</p>
<p>APBO81.</p>	<p>EXCLUSION OF THE PUBLIC AND PRESS</p> <p>RESOLVED that the press and public be excluded from the remainder of the</p>

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 16 FEBRUARY 2016**

	meeting as items 18-22 were likely to contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual, Para 2 – Information which is likely to reveal the identity of an individual, Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
APBO82.	<p>MINUTES</p> <p><u>Alexandra Palace and Park Board – 17 November 2015</u></p> <p>RESOLVED that the restricted minutes of the Alexandra Palace and Park Board held on 17 November 2015 be approved as a correct record.</p> <p><u>Alexandra Palace and Park Board – 26 November 2015</u></p> <p>RESOLVED that the restricted minutes of the Alexandra Palace and Park Board held on 26 November 2015 be approved as a correct record.</p>
APBO83.	<p>EXEMPT CHIEF EXECUTIVE OFFICERS REPORT</p> <p>RESOLVED to approve the recommendations in the report.</p>
APBO84.	<p>EXEMPT GROUNDWORK CONTRACT</p> <p>RESOLVED to approve the recommendations in the report.</p>
APBO85.	<p>EXEMPT APTL REPORT</p> <p>RESOLVED to approve the recommendations in the report.</p>
APBO86.	<p>ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT</p> <p>There was no such business.</p>

COUNCILLOR JOANNA CHRISTOPHIDES

Chair

--	--

Alexandra
Palace the
people's palace.

ALEXANDRA PARK AND PALACE
JOINT MEETING OF THE STATUTORY ADVISORY AND
CONSULTATIVE COMMITTEES
Thursday 30th June 2016

Agenda Item: 6

Report Title: Chief Executive Officer's Report

Report of: Louise Stewart, Chief Executive Officer, Alexandra Park and Palace

Report Authorised

by: Louise Stewart, Chief Executive Officer, Alexandra Park and Palace

Contact Officer: Natalie Layton, Executive Assistant, Alexandra Park and Palace
Email: Natalie.layton@alexandrapalace.com
Telephone: 020 8365 4335

Purpose:

This report updates the Statutory Advisory and Consultative Committees on: Governance and Strategic Vision, the West Yard Storage Unit project, Events, Park activities and Learning and Participation activities.

Local Government (Access to Information) Act 1985

N/A

1. Recommendations

To note the content of the report and advise the Alexandra Park and Palace Board where relevant.

2. Governance and Strategic Vision

- 2.1 The Trust has now appointed a Company Secretary who has commenced the review of governance.
- 2.2 The work to develop a Strategic Vision for the Park and Palace is due to commence in September. Procurement of advisors is currently underway.

3. West Yard Storage Unit Project

- 3.1 The proposal to build a new storage unit and additional multifunctional space in the West Yard was discussed at a special meeting of the SAC on 5th April 2016. The Alexandra Park and Palace Trust Board is due to make a decision regarding this project at their meeting in July.
- 3.2 If the Trust decide to proceed with the project, the time available to obtain permissions and listed building consents will impact the ability to deliver the project by the time the building is required. Therefore listed building consent is being sought and the planning application for the West Yard Storage Building has been submitted in advance of the Trust's Board meeting.

4. East Car Park

- 4.1 The onsite security team at Alexandra Palace have highlighted concerns about the growing antisocial behaviour taking place in the early afternoon within cars in the East Car Park. This is at a time of day when the car park is extremely busy with young families.
- 4.2 Through monitoring it was noted that when traffic marshals were deployed at the entrance to the car park for events the anti-social behaviour declined. This led to a trial run of stationing traffic marshals on the entrance point on non-event days, had a positive impact on limiting the antisocial behaviour.
- 4.3 It is not, however, financially sustainable to have traffic marshals on the gates 24/7. Therefore we are investigating the options for automatic barriers which will also have the capacity to record registration numbers as cars enter and exit the car park.
- 4.4 We are aware that, at times, due to the current entry point and where the traffic marshals are stationed a traffic jam can be created so as part of the scheme we will also be considering an approach which will minimise this impact.

- 4.5 We are also aware that the traffic marshals have faced some challenges in relation to the customer service requirements of our diverse customer base.

5. Events

5.1 Commercial Highlights: January – March 2016

The Palace had 90% occupancy in January attracting 36,400 visitors. February attracted 63,000 visitors (including 7 nights of live music) and March attracted 45,700. In total 145,100 visitors attended 17 events in the last quarter, an increase of 74,880 visitors and 9 additional events over the same period in 2015, an increase of 48%.

5.2 Summary of the Financial Year 2015/16

5.2.1 The Palace hosted 180 incredible events, attended by over 720,000 visitors. In addition, high profile events such as Darts, Ping Pong, Snooker, Haringey Box Cup, Legends of Gaming and Redbull were viewed live by millions of viewers on TV and online.

5.2.2 In total 100,000 visitors attended the 8 Alexandra Palace in-house events, including 4 x Street Food Craft Beer Festival, Summer Festival, Fireworks, German Bier Festival and Springfest.

5.2.3 The 21 exhibitions held at the Palace attracted 150,000 visitors.

5.3 Future events

5.3.1 The table below summarises confirmed, public events for the 2nd quarter of the calendar year:

Event	Event Type	Date
Phex plumbing show	Exhibition	18 th -19 th May
Great British Tattoo Show	Exhibition	28 th -29 th May
Street Food Craft Beer Festival	Park Event	28 th -29 th May
Funfair	Park activity	26 th May- 11 th June
Haringey Boxing	Sport Event	16 th -19 th June
Street Food Craft Beer Festival	Park Event	18 th -19 th June
Yoga Show	Park Event	19 th June
ABTT theatre Show	Exhibition	22 nd – 23 rd June
Cyprus Wine Festival	Community Event	25 th -26 th June
The Last Shadow Puppets	Concert	15 th – 16 th July
Segway	Park activity	22 – 24 th July
Summer Festival	Park Event	23 rd July
Funfair	Park activity	23 rd July – 1 st August
Street Food & Craft beer Festival	Park Event	24 th July
Luna Cinema	Park Event	6 th – 7 th August
Street Food Craft Beer Festival	Park Event	20-21 st August
Segway	Park activity	19-21 August
Foodies Festival	Park Event	27 th & 29 th August

Antiques	Exhibition	4 th September
Legends Of Gaming	Exhibition	10 th – 11 th September
Crafting at Alexandra Palace	Exhibition	17 th & 18 th September

5.3.2 Over the past 2 months the teams have launched all the summer activities taking place within the Park and Palace. This is listed in appendix 2.

5.3.3 The Craft Beer Festivals have been extended across 8 days and 4 weekends between May – August 2016. Detailed planning goes into all our own in-house events and we aim to improve content year on year to attract new audiences as well as regular Park users and the local community.

5.3.4 The Summer Festival will follow the same format as last year with activities including a cinema screening E.T in association with Picturehouse, waterslide, silent disco, afternoon tea on the terrace, organ concert, leaning zone, showcase of fundraising opportunities and the restoration project, 3 music stages, stalls for local businesses, conga on ice, club de fromage on ice and activities from our Friend’s groups.

5.4 Marketing activity

In addition to preparing for the launch of the new website the Marketing Team have been focussing on digital advertising and social media platforms to engage with new and existing customers. This will be integral to our future marketing campaigns for new East Wing spaces the Palace will be opening in 2018.

5.5 The Phoenix Bar and Kitchen

New initiatives currently under review include branding, menus and overall presentation.

5.6 Ice Rink

5.6.1 The ice rink spring campaign has recently been launched and includes numerous promotional materials, flyers, posters, Facebook advertising, featured digital advertising, social media support and e-shots.

5.6.2 The increasingly popular Club de Fromage continues on the last Friday of every month. The next event date is 29th April 2016.

5.6.3 The Ice rink café has recently introduced a new menu and a new aesthetic around the serving area. The look and feel has been extended across the ice rink café to include historical elements and touches of Victoriana.

6. **Park Activities**

6.1 **Go Ape Proposal**

6.1.1 Go Ape was granted planning permission by the London Borough of Haringey in a notice dated 15 March 2016 (attached as Appendix 1 to this report).

- 6.1.2 The planning permission is subject to seven conditions as set out in the notice. The Ecological Survey was carried out in mid-May. At the time of writing, the survey report has not been received. An update will be provided at the meeting. We are confident that Go Ape will work with the Park Manager to implement the required mitigation measures appropriate to the Parkland.
- 6.1.3 Go Ape have considered the concerns raised during the planning process and will be making minor amendments to the project to address some of the concerns. Approval of the minor amendments is subject to a three-week timescale.
- 6.1.4 An updated indicative programme for the project is the Junior course will be installed in July/August, opening to the public in August. The main course is expected to open around Easter 2017.

6.2 **Grounds Maintenance**

The current Grounds Maintenance provider, John O'Conner Ltd has been awarded a new four year contract. The specification has been expanded to encourage increased partnership working with volunteers and others.

6.3 **Surface Water issues**

A report on potential grounds works is due following a site visit by a sustainable drainage consultant. The report will entail plans to manage existing surface water problems with minor land works (swales through grasslands and small channels across hard surfaces). The progress of any suggested work will depend on availability of funding, but an initial phase of work is expected to take place over the summer.

6.4 **Commemorative Benches**

- 6.4.1 Under the present system, an existing Park bench is replaced with a new bench and a commemorative plaque is added. Around eleven benches have been dedicated in the past three years. The current costs for supply, delivery and installation of a Park bench and commemorative plaque is £950.00.
- 6.4.2 There is an intention to consolidate the numerous styles to a standard design in future. This will eventually mean replacing dedicated benches. At the same time the Trust is also considering introducing a ten-year policy for commemorations. This system is in place at other Parks such as, Lee Valley Regional Park. However, the contact details of those who donated benches many years, or even decades ago are often missing. How to manage this sensitive issue will be discussed by the Trust at a future Board meeting.
- 6.4.3 A suggested approach is to offer the option of renewing existing commemorations when they reach their tenth anniversary. The donors will be

offered the option of renewing the dedication and paying for a new bench. If the details of the donor cannot be found, the plaque will be removed and after a certain time period, potentially six-months, the bench will be allocated for a new dedication. In future new donors will be made aware of the ten year renewal from the outset.

6.5 Cycle network – Quietways proposal

6.5.1 The Trust was approached in early Spring by Sustrans. This is a UK charity that enables people to travel by foot, bike or public transport for more of their daily journeys. They work with families, communities, policy-makers and partner organisations so that people are able to choose healthier, cleaner and cheaper journeys, with better places and spaces to move through and live in. Sustrans are working with Transport for London's cycle Quietways schemes.

6.5.2 The scheme includes the existing cycleway through Alexandra Park. This route currently enters the Park at Gate 4, North View Road and passes on the western side of the Palace and exits onto Dukes Avenue.

6.5.3 Some of the surfaces on the current route are currently in poor condition and this scheme would offer Capital Funding to improve those sections.

6.5.4 Another option for consideration is re-routing the cycleway into the Park at Newland Road to provide a traffic free section that avoids Newland Road and North View Road. This would entail construction of a new hard-surfaced route along a section of the southern boundary of the Park.

6.5.5 The expectation is to start construction in mid -2017, although a small scheme could happen sooner. The timescale is dependent on the scheme details (such as lighting, surfaces, consultation and so on).

6.5.6 Appendix 2 shows the plan of local Quietway routes.

6.5.7 The Trust is currently assessing the opportunities and impacts of such a route, but it is likely that any decision of what would be a permanent route through the Park will be considered as part of the Strategic Vision work.

7. Learning and Participation

7.1 Schools

7.1.1 In the first three months of the financial year the Learning and Community Team have welcomed over 830 pupils to the Palace. This is the highest number of visits since the programme launched in 2013 and includes new bookings from St Martin of Porres in Haringey in addition to Wren Academy in Barnet and Firs Farm in Enfield. Of the 63 borough primary schools the Learning & Participation Department are currently engaging with 27.

7.1.2 In June and July, the Palace is supporting Year 3 and Year 4 pupils from St Paul's and All Hallows through the Explore Arts Award. Run by Arts Council England, the award aims to encourage children to take part in the arts, be inspired by different art forms and develop leadership and presentation skills. It is hoped that the Trust will be able to offer this to other schools in Haringey from September. The Trust is also keen to pilot other awards from September including opportunities for Year 7 and 8 pupils.

7.1.3 Planning is already underway to develop new workshops for the new academic year to launch in September. Ideas include an outreach project focusing on the East Wing project (in partnership with Wilmott Dixon), taught workshops about the flora and fauna in the Park and a Year 7 and 8 local area research project.

7.2 Families

7.2.1 Discover Alexandra Palace – Easter Activities

Over 6 days of the Easter holidays the Palace ran free drop-in family activities based in Meeson House in the Grove. With the new Xplorer programme (family friendly navigational activity) families used basic map reading skills to find markers placed around the Grove before taking part in nature themed art & craft activities. The activities were manned by the Palace volunteers supported by the Friends of the Park with in excess of 200 people taking part.

7.2.2 Holiday Craft & Skate – May Half Term

For 2 days of the May Half term (1st and 2nd June) the Learning and Participation department worked with the ice rink to offer a morning of activities. Families explored the Boating Lake and South Terrace using the Xplorer maps whilst collecting twigs, leaves and flowers from the ground. On returning to the East Court children contributed to a giant collage of the Palace before making their own Palace inspired picture to take home. The morning ended with a 1 hour skate on the Ice Rink.

7.3 Lifelong Learners (Adults)

7.3.1 Park Walks

To encourage repeat visits from people signed up to the History Tour database the Learning and Participation Team piloted Park Walks on Saturday, 7th May. Supported by our team of volunteers a new script was written for 70-minute walk of the Park leaving from CUFOS and finishing in the Palm Court. Ticket prices included a brochure with a map of the park and historical images to take away and tea, coffee and cake. 100% of attendees gave positive feedback and plans are now underway to start promoting the July tours.

7.3.2 Open House – 17th September

In order to open up areas of the Palace not usually accessible to the public we are making safe areas of the nasements, using income from the history tours. Half hourly tours will leave from the South Terrace and enter the basement from Traitors Gate. Visitors will have the opportunity to see the bunk bed, jail, bread ovens and workshop machinery remaining from when the Palace was used as an internment camp in the First World War.

7.3.3 Upstairs Downstairs – October

The Trust is currently planning a weekend of tours in October that will provide an opportunity for visitors to access the basement and the Rose Window balcony. The dates are yet to be finalised. All income raised will be put towards the £1 million fundraising target.

8. Legal Implications

The Council's Assistant Director of Corporate Governance has been consulted in the preparation of this report, and has no comments.

9. Financial Implications

The Council's Chief Financial Officer has been consulted in the preparation of this report, and has no comments.

10. Use of Appendices

Appendix 1 – Go Ape Planning Application notice
Appendix 2 – Plan of Quietway routes.

This page is intentionally left blank

Planning Service

Stephen Kelly Assistant Director Planning Service

Mr Ben Davies
Adventure Forest Limited
Banana HQ
The Drift
Fornham St Martin
Bury St Edmunds
IP31 1SL

Planning Application Reference No. HGY/2015/3141

**TOWN AND COUNTRY PLANNING ACT 1990
TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (ENGLAND)
ORDER 2015**

NOTICE OF PLANNING PERMISSION

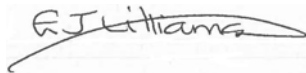
Location: **Alexandra Palace & Park, Alexandra Palace Way, N22**

Proposal: **Construction and operation of a Go Ape high ropes course**

In pursuance of their powers under the above Act, the London Borough of Haringey as Local Planning Authority hereby **PERMIT** the above development in accordance with the application dated 23/10/2015 and drawing numbers: BW1 532437-14915-220915, BW1 532437-14915-220915, Appendix 1 to 10 inclusive, Design Access Statement, Outline Noise impact assessment, Tree Method statement & Impact on traffic and parking report

SEE SCHEDULE OF CONDITIONS ATTACHED

15/03/2016



Emma Williamson
Head of Development Management
Planning Service

- NOTE:
1. You can find advice in regard to your rights of appeal at: www.planningportal.gov.uk/planning/appeals/guidance/guidancecontent
 2. This notice relates solely to a planning decision and does not purport to convey any approval or consent which may be required under the Building Regulations or any other statutory purpose.
For more information about making a Building Regulations application, please contact Haringey Council Building Control Team by email building.control@haringey.gov.uk, telephone 020 8489 5504, or see our website at www.haringey.gov.uk/buildingcontrol.

Planning Service
6th Floor, River Park House,
225 High Road, Wood Green,
London, N22 8HQ
T 020 8489 5504
www.haringey.gov.uk

Planning Service

Stephen Kelly Assistant Director Planning Service

HGY/2015/3141

The following conditions have been applied to this consent and these conditions must be complied with:

1. The development hereby authorised must be begun not later than the expiration of 3 years from the date of this permission, failing which the permission shall be of no effect.

Reason: This condition is imposed by virtue of the provisions of the Planning & Compulsory Purchase Act 2004 and to prevent the accumulation of unimplemented planning permissions.

2. The development hereby authorised shall be carried out in accordance with the following approved plans and specifications:

BW1 532437-14915-220915, BW1 532437-14915-220915, Appendix 1 to 10 inclusive, Design Access Statement, Preliminary Ecological Appraisal, Tree Method statement & Impact on traffic and parking report

Reason: In order to avoid doubt and in the interests of good planning.

3. The use hereby permitted shall not be operated before 08:00 hours or after 21:00 hours at anytime.

Reason: This permission is given to facilitate the beneficial use of the premises whilst ensuring that the amenities of adjacent residential properties are not diminished consistent with Saved Policy UD3 of the Haringey Unitary Development Plan 2006.

4. Should the Go Ape operations cease on site the structures must be removed (and the land restored to its former condition) by or within three months of the cessation of operations.

Reason: To restore the site back to its original appearance, in the interest of a tidy site within this historic park and conservation area, to accord with Local Plan Policy SP12.

5. No development shall take place until an Ecological Impact Assessment phase 2 survey work for invertebrates has been conducted and a full and detailed mitigation strategy (in accordance with the findings of the survey work and the ecological appraisal report) has been submitted to and approved in writing by the Local Planning Authority. Such a scheme as approved shall be implemented and permanently retained thereafter. The mitigation shall include habitats for breeding birds and an educational resource such as interpretation panels and a schools pack highlighting the value of the trees as a habitat.

Reason: To ensure that the development will make a positive contribution to the protection, enhancement, creation and management of biodiversity and protect and enhance the adjoining Site of Importance for Nature Conservation (SINCs) in accordance with London Plan Policies Policy 7.19 and Local Plan Policy SP13.

Planning Service

Stephen Kelly Assistant Director Planning Service

6. Go Ape shall commit a named individual to participate in the Jobs for Haringey Initiative by working in partnership with the Assigned Officer to meet the requirements of the Jobs for Haringey Initiative during the operation of the development to ensure that employment and training opportunities including jobs and apprenticeships arising from the Development post will be available to residents of the administrative area of the Council.

Go Ape shall will designate a named contact to liaise with the Haringey Employment and Recruitment Partnership's lead contact to ensure efficient management and supply of local Council residents for employment and training opportunities post Implementation of the Development and the Haringey Employment and Recruitment Partnership will provide and prepare said Council residents for all employment and training opportunities and will be the sole conduit for any recruitment assessment screening testing and application support arrangements.

Reason: In order to ensure that the scheme provides employment opportunities within the Borough and for the local community.

7. The development hereby permitted shall be built in accordance with the Method statement - 'Attaching the Go Ape Course to Trees' and retained and monitored thereafter in perpetuity.

Reason: To ensure that the development will not harm the health or longevity of the existing tree on the site in accordance with Saved UDP (2006) Policy OS17.

INFORMATIVES:

INFORMATIVE:

In dealing with this application, Haringey Council has implemented the requirements of the National Planning Policy Framework and of the Town and Country Planning (Development Management Procedure) (England) (Amendment No.2) Order 2012 to foster the delivery of sustainable development in a positive and proactive manner.

INFORMATIVE:

Hours of Construction Work: The applicant is advised that under the Control of Pollution Act 1974, construction work which will be audible at the site boundary will be restricted to the following hours:-

- 8.00am - 6.00pm Monday to Friday
- 8.00am - 1.00pm Saturday
- and not at all on Sundays and Bank Holidays.

INFORMATIVE:

All tree works shall be undertaken by a qualified and experienced tree surgery company and to BS 3998:2010 Tree work - Recommendations.

INFORMATIVE: Countryside and Rights of Way Act 2000

The applicant is advised that a tree may provide a habitat for plants and wildlife protected under the Countryside and Rights of Way Act 2000 especially where trees are dead or dying or if works are carried out during the nesting season.

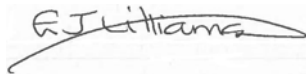
Planning Service

Stephen Kelly Assistant Director Planning Service

INFORMATIVE:

In dealing with this application the Council has implemented the requirement in the National Planning Policy Framework to work with the applicant in a positive and proactive way. We have made available detailed advice in the form of our development plan comprising the London Plan 2011, the Haringey Local Plan 2013 and the saved policies of the Haringey Unitary Development Plan 2006 along with relevant SPD/SPG documents, in order to ensure that the applicant has been given every opportunity to submit an application which is likely to be considered favourably. In addition, where appropriate, further guidance was offered to the applicant during the consideration of the application.

15/03/2016

A handwritten signature in black ink, appearing to read "E.J. Williamson", written over a light blue horizontal line.

Emma Williamson
Head of Development Management
Planning Service

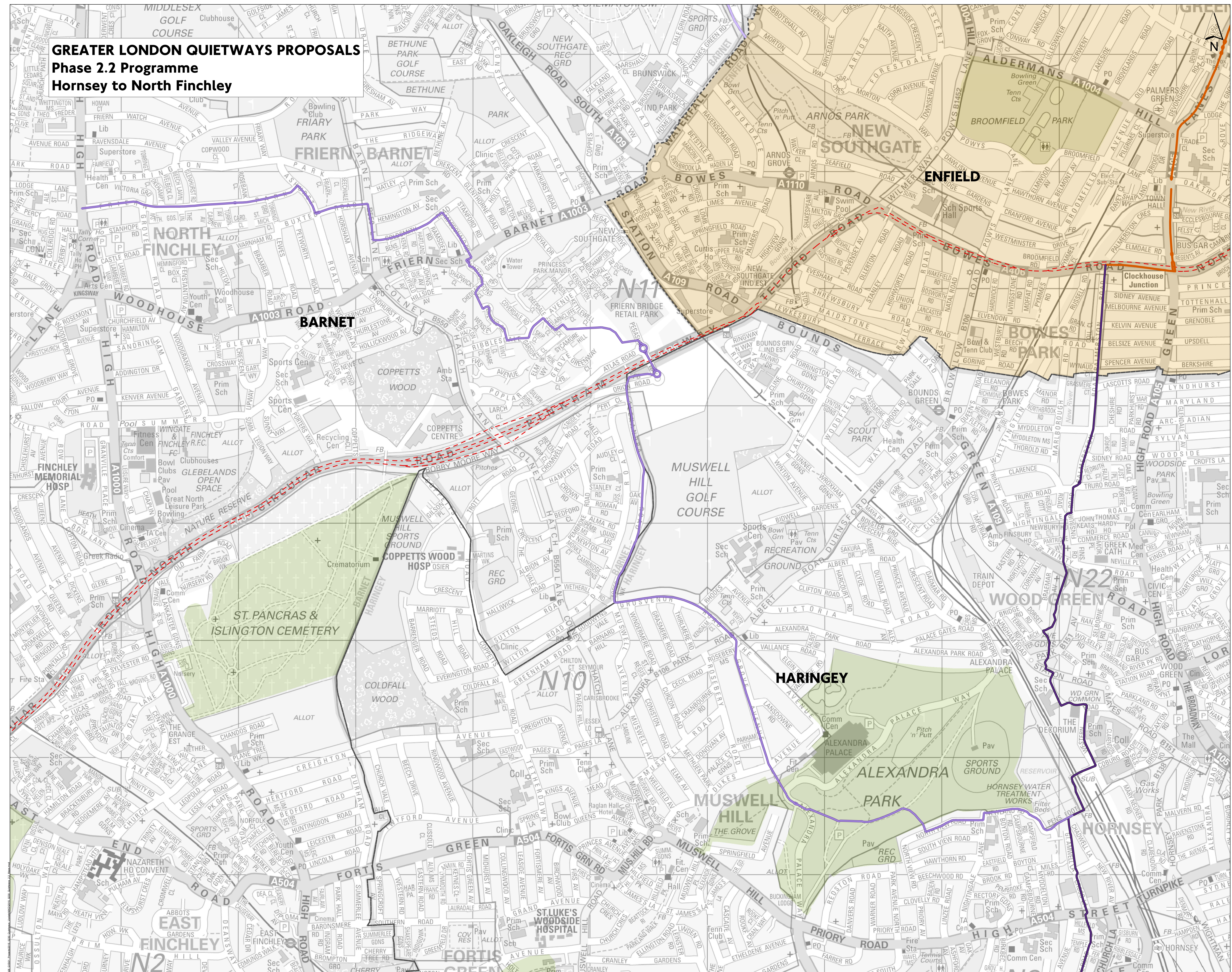
GREATER LONDON QUIETWAYS PROPOSALS
Phase 2.2 Programme
Hornsey to North Finchley



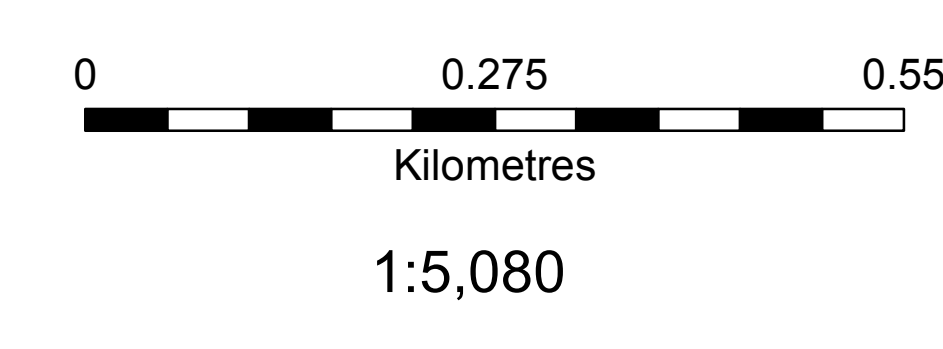
Cycle Routes

Phase 2 - Quietway Proposal

- Phase 2.1
- Phase 2.2
- Phase 2.3
- Mini Holland
- TLRN (Transport for London Road Network)
- Borough boundary
- Mini-Holland borough
- Parks



Map 9 of 9



Scale @ A0 1:5,080	Date 26/01/2016	Status DRAFT
-----------------------	--------------------	------------------------

Drawing No. 2015_0230_01quietways_2.2_Maps
 Rev.
Transport for London (TfL) 2016. Crown copyright and database rights 2016 Ordnance Survey 100039971. Digital Map Data © Collins Bartholomew Ltd. Reproduced by permission of Geographers A-Z Map Co Ltd. This product includes mapping data licensed from Ordnance Survey. © Crown Copyright 2016. License No. 10001392.

This page is intentionally left blank

Alexandra
Palace the
people's palace.

ALEXANDRA PARK AND PALACE
JOINT MEETING OF THE STATUTORY ADVISORY AND
CONSULTATIVE COMMITTEES
30th June 2016

Agenda Item: 7

Report Title: 2016 Fireworks Proposal

Report of: Simon Fell, Director of Event Operations, Alexandra Park and Palace

Report Authorised by: Louise Stewart, Chief Executive Officer, Alexandra Park and Palace

Contact Officer: Natalie Layton, Executive Assistant, Alexandra Park and Palace
Email: Natalie.layton@alexandrapalace.com , Telephone: 020 8365 4335

Purpose:

This report presents a proposal to expand the Firework Festival from a 1 day event to a 2 day event in 2016/17.

Consideration is given to the impact on Alexandra Park following lessons learned from the poor weather conditions in 2015, and to the impact on local residents and visitors in order to deliver a well-managed and safe event. In both cases mitigations are presented to reassure stakeholders that operational plans will be put in place to address these concerns.

The SAC/CC are asked to consider this report to enable the Advisory Committee to advise the Trust Board in accordance with its powers and duties.

Local Government (Access to Information) Act 1985

N/A

1. Introduction/ background

- 1.1 In 2013 the Fireworks Festival returned, after a 4 year absence, as a ticketed event. Capacity and ticket numbers were set at 30,000 in 2013, 40,000 in 2014 and 50,000 in 2015. The past 3 events have demonstrated year on year growth and have made a significant contribution to the overall gift aid total towards the charitable purposes of repairing and maintaining the Park and Palace.
- 1.2 Feedback from the statutory authorities and other key stakeholders has been supportive and positive since the reinstatement of the event in 2013. Previous years have reported zero crime statistics and very low medical incidents or other safety issues.
- 1.3 Customer demand for the event is high and the 50,000 capacity sells out in advance. Feedback on social media and directly proves that there is additional demand for this event which the Palace is failing to meet.
- 1.4 The events team is confident in the efficient and effective operational delivery of the Firework Festival and have assessed ways in which this flagship event can meet this demand and contribute further to the purposes of the Trust, whilst delivering a positive customer experience and minimising potential negative impacts.

2. Recommendations

- 2.1 To consider the proposal to increase the Firework Festival from a 1 day event to a 2 day event and provide comments to the Board for consideration at its next meeting on 19th July;
- 2.2 To note and support the planned mitigations to minimise the impact to Alexandra Park;
- 2.3 To note and support the planned parking restrictions and road closures necessary for the safe and efficient delivery of the event.

3. Assessment of options

An options analysis has been undertaken which looked at increasing capacity, duration, ticket prices and increasing additional paid for entertainments inside the festival, it was concluded that an increase in duration presented the best option to grow the event and manage the impacts.

4. Managing the impacts of a two day event

RISKS OF A 2 DAY EVENT	MITIGATION
Impact on Parkland	<ul style="list-style-type: none"> · A dedicated site management plan will be in place · Trackway used across soft ground · Minimal differences between 1 & 2 days
Impact on Residents	<ul style="list-style-type: none"> · Alexandra Park access available at agreed times in set locations for ordinary recreational use · Traffic management plan in place to limit increase in traffic to key areas and minimising length of overall impact i.e. limiting road closures · Crowd management plan in place to limit egress impact · Noise –as with previous years noise impact will be focused on the display period · Free tickets will be made available to those deemed by the Trust to potentially be most affected.

5. Managing impact on the Parkland

5.1 Managing Vehicle Movement

5.1.1 There was a considerable period of wet weather in the lead up to the 2015 event which softened most of the Park ground and, in some places, saw water running across grass land. However, despite this the only areas that showed any sustained damage post event were those affected by vehicle movement across the site.

5.1.2 Footfall had a minimal impact as a large amount of the available space for viewing the firework display was on hard standing. Furthermore the areas with considerable drainage issues were kept on the peripheries of the site avoiding significant footfall and consequential damage to the ground

5.1.3 The impact to the Park can be mitigated by putting in place processes and procedures that minimise the effects of vehicle movement. As such the following have been built into the 2016 operational plans:

a) Area Managers

Area Managers will be responsible for ensuring contractors, suppliers and caterers adhere to site policies regarding driving on paths and designated trackway.

b) Site Induction

All contractors and caterers will be given a full site induction including clear instruction on where to drive and litter management. All contractors will be required to sign an agreement indicating that they have understood the site induction and proportionate action will be taken against anyone found breaching these rules

c) Temporary Trackway

The 2015 event identified vulnerable areas and areas of soft ground. On these areas temporary trackway will be used to allow for vehicle access

5.2 Litter Collection

- 5.2.1 An extensive litter collection will take place on the morning after each event day from first light until either the site opens to Park users at 07:00 (day 1) or until the site is fully clear (day 2).
- 5.2.2 After the final event day a detailed site clean will take place to ensure that where reasonably achievable all event related litter will be cleared within 24 hours.
- 5.2.3 An external litter collection will take place outside all event entrances and on the route to Alexandra Palace station along Bedford Avenue immediately following the event on both days.

5.3 Managing access to the Parkland between hours of event opening and operation

- 5.3.1 With the exception of the Grove, the Park will need to remain closed from 13:00 – 23:00 on each event day. Park users will be able to access the Campsborne and Redstone fields, and the children's playground between 07:00 – 13:00.
 - 5.3.2 On the morning following day 2 of the event the Park will remain closed for a full detailed litter collection. Some areas, such as the south slope firing zone, will remain closed for a full day post event.
- 5.4 The following road closures and parking and access restrictions are required to deliver a safe event:

a) Alexandra Park Way

Alexandra Park Way will need to close 24hrs prior to the first day of the event until 07:00 post event

b) Parking Restrictions

As in previous years parking restrictions will be in place along Bedford Road, Buckingham Road and the North section of Station Road on both event days.

c) Road Closures

Bedford Road will be closed on both event days. Temporary road closures will also be in place to support the safe egress of crowds for 45 minutes after the fireworks display. These closures will run from the Bedford road junction of Palace Gates road and Park Avenue.

d) Resident Access

Restrictions will be in place at the south of Alexandra Palace adjoining Prior road to ensure that no event traffic parks on residential roads. Resident passes will be issued so that access is granted to accredited vehicles only during this time.

6. Minimising impact on residential areas

6.1 The following road closures and parking and access restrictions are required to deliver a safe event:

a) Alexandra Park Way

Alexandra Park Way will need to close 24hrs prior to the first day of the event until 07:00 post event

b) Parking Restrictions

As in previous years parking restrictions will be in place along Bedford Road, Buckingham Road and the North section of Station Road on both event days.

c) Road Closures

Bedford Road will be closed on both event days. Temporary road closures will also be in place to support the safe egress of crowds for 45 minutes after the fireworks display. These closures will run from the Bedford road junction of Palace Gates road and Park Avenue.

d) Resident Access

Restrictions will be in place at the south of Alexandra Palace adjoining Prior road to ensure that no event traffic parks on residential roads. Resident passes will be issued so that access is granted to accredited vehicles only during this time.

6.2 A litter pick will take place on all approach roads and paths after each event day

6.3 Background music will be in place on both event days with levels increased for the actual display.

The beer festival levels are engineered to have no external impact

6.4 The crowd management team will be deployed to all exit points after the display to manage crowds as they leave the site. This team will work closely on Bedford Road to manage the most congested egress route.

7. Legal Implications

7.1 In order to deliver this event and in response to other park lead events APTL will apply for a premises license within Alexandra Park. This will supersede the process of submitting Temporary Event Notices and temporary licenses that are submitted prior other park events

7.2 The Council's Assistant Director of Corporate Governance has been consulted in the preparation of this report, and has no comments, save to say that the licensing regime which governs premises licences does contain extensive conditions which could, where appropriate, be applied to any licence granted in order to regulate / minimise the impact of the event.

8. Financial Implications

- 8.1 Increasing the event to a 2 day event will improve revenue generation.
- 8.2 The Council's Chief Financial Officer has been consulted in the preparation of this report, and has no comments.

9. Use of Appendices

None

Alexandra
Palace the
people's palace.

ALEXANDRA PARK AND PALACE
JOINT MEETING OF THE STATUTORY ADVISORY AND
CONSULTATIVE COMMITTEES
30th June 2016

Agenda Item: 8

Report Title: East Wing Restoration Project Report

Report of: Emma Dagnes, Deputy Chief Executive, Alexandra Park and Palace

Report Authorised by: Louise Stewart, Chief Executive Officer, Alexandra Park and Palace

Contact Officer: Natalie Layton, Executive Assistant, Alexandra Park and Palace
Email: Natalie.layton@alexandrapalace.com , Telephone: 020 8365 4335

Purpose/ Executive Summary:

To update the SAC/CC on the progress on the East Wing Restoration Project.

The enabling works have started with some significant changes already taking place within the spaces.

The Design Team, Alexandra Palace and Wilmott Dixon have been working collaboratively to ensure risk is mitigated as part of the design for fourth stage design which is due to be delivered on the 22nd June.

The newly appointed Director of Fundraising has brought a fresh perspective to the fundraising strategy. A new, focused public campaign will launch at the summer festival in July

Our curatorial team continue to work with local and national museums and archives to build our reputation and develop long term relationships to enable us to borrow items of interest for future exhibitions

Local Government (Access to Information) Act 1985

N/A

1. Recommendations

- 1.1 To note the contents of this report and advise the main Board where appropriate.

2. Enabling Works

- 2.1 Significant work has been carried out as part of the enabling phase which is best articulated through images which are attached to this report under Appendix 1. There has been a higher level of asbestos found than first anticipated particularly in the BBC Studios. Due to the contamination the corridor wall within Studio B, which is partly covered in decorative wallpaper (believed to be Victorian), could not be saved. However working closely with the Conservation Officer and Historic England we were able to design a viewing panel (please see Appendix 2) in Studio A which allows visitors to see the original wallpaper therefore not losing this historical element of the space.

3. Design Stage

- 3.1 During this phase of the project a significant level of collaborative working has taken place between the Design Team, Willmott Dixon and Alexandra Park and Palace (APP). Design packages have had a staggered release due to the complexity of the work. This has given the team the opportunity to review prior to final release therefore mitigating risk. The team is on target to present the fourth stage completed design by 22nd June 2016.

4. Interpretation / Collections / Archive

- 4.1 80th Anniversary of television broadcasting from Alexandra Palace

Work has started on the event programme to mark the 2nd November 1936. As the Studios are closed, the curatorial team have been working on building partnerships with other interested cultural institutions to hold events and utilise online opportunities to celebrate the date but also ensure that the story of television broadcast is intrinsically linked to Alexandra Park and Palace. The schedule of events and online exhibitions will be released later in the year.

- 4.2 Collections and Archive

We continue to make small acquisitions in line with our collections policy purchasing where it is felt that an item is of significant interest. These items are held in archive until such a time that it can be displayed please see appendix 2 for images of recent acquisitions

5. Fundraising

- 5.1 James Atkinson has joined as Director of Fundraising. James comes with an impressive background in fundraising most recently working for Soho Theatre. He has undertaken a review of our fundraising progress to date and as highlighted in previous reports has identified the need to revisit our approach. Though we achieved significant grants from Heritage Lottery Fund and Haringey Council the broader fundraising element has not been as successful. Competition for funding

from charitable trusts is extremely high, with many foundations now favouring applications from outside London.

Therefore we have had to rethink our approach and look towards a public fundraising campaign to kick start giving to the project. The campaign will be launched at the summer festival creating greater awareness of the project and being clearer on ways for people to become involved in the campaign. The first focus will be the theatre, and the audience is primarily people who live near Alexandra Palace. Later in 2016 a second phase of the campaign will focus on the studios.

- 5.2 Teresa Schippel a local artist and member of Friends of the Theatre has kindly donated her time to undertake 16 etchings of the theatre which are now on sale to raise funds for the project. Etchings will be brought to the meeting so that you can see the quality of the work and help us to spread the information on how you can purchase them, if you are interested.

6. Legal Implications

The Council's Assistant Director of Corporate Governance has been consulted in the preparation of this report, and has no comments.

7. Financial Implications

The Council's Chief Financial Officer has been consulted in the preparation of this report, and has no comments.

8. Use of Appendices

Appendix 1 – Images Enabling Works
Appendix 2 – Viewing Panel Design

This page is intentionally left blank

SACCC 30 June 2016

Appendix 1: Enabling Works Images 2016

Image of the far arches open and the 1980's ceiling removed in the theatre foyer



Image of the South East Tower First Floor



Image of under the theatre balcony



Image of first floor outside BBC corridor



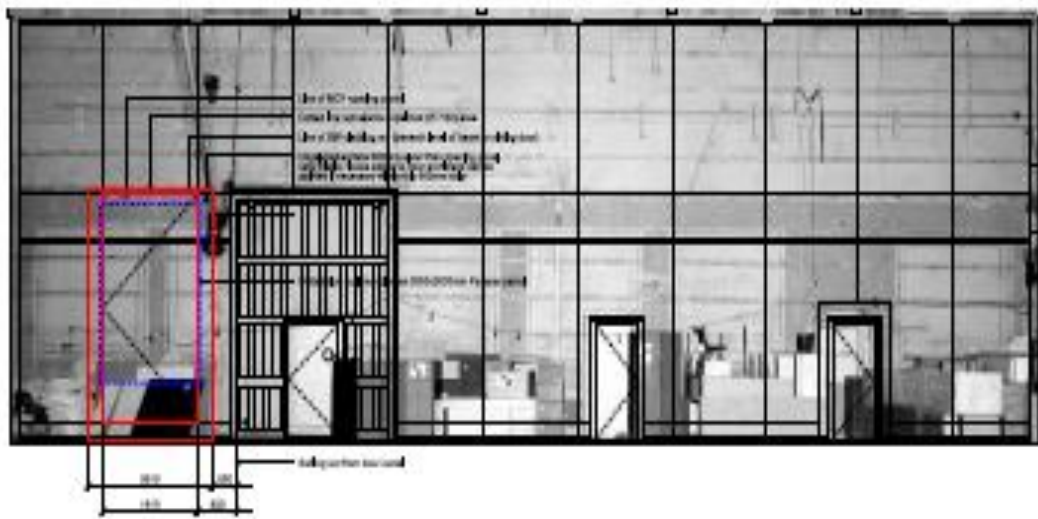
Image of items found by the contractors and passed to the curatorial team



This page is intentionally left blank

Appendix 2: Viewing Panels

(large image will be brought to the meeting)



STUDIO B1 NORTH ELEVATION 1:50 @ A3

This page is intentionally left blank